



# Dickinson-Iron District Health Department

## Dickinson County

818 Pyle Drive, Kingsford, MI 49802  
Ph: (906) 774-1868 Fax: (906) 774-9910  
BRANCH OFFICE

[www.didhd.org](http://www.didhd.org)

## Iron County

601 Washington Avenue, Iron River, MI 49935  
Ph: (906) 265-9913 Fax: (906) 265-2950  
MAIN OFFICE

### Clerical Position

#### Dickinson-Iron District Health Department

The **Dickinson County (Kingsford)** office seeks full time clerk, with the following minimum qualifications:

- Proficient in Microsoft Office;
- Strong customer service skills;
- Strong communication, organizational and interpersonal skills;
- Ability to function independently and as a team member.

Benefit package includes health, dental, life insurance, retirement plan, paid holidays and vacation.

Deadline: March 23, 2018

Submit application to:

Kristina Santilli, Office Supervisor  
Dickinson-Iron District Health Dept.  
601 Washington Ave, Iron River, MI  
49935  
906-265-9913

DIDHD is an EOE